**Board of Directors of Wayside Schools**

**Meeting Minutes**

**June 15, 2016**

Christine Laguna called the meeting to order at 6:06 p.m.

Board members present: Christine Laguna, John Troy, Charles Lu, Suzanne Kho, Grant Simpson

Staff present: Matt Abbott, Teresa Elliott, Marcia Molina, Chad Riley, Lisa Drummond, and Mary Ann Spracher

Public Present: None

Public Comments – Christine Laguna, acting as a member of public, acknowledged Grant Simpson service to the Board of Directors and Academics Committee and presented Grant with a gift from the board.

Charles Lu motioned to approve the May 15, 2016 meeting minutes with corrections. John Troy seconded the motion. Motion passed unanimously.

Chief Executive Officer Report

The Board of Director reviewed the Dashboard and provided feedback on how the tool could be improved in 2016-17. The board will be presented with a revised dashboard for August.

Matt Abbott presented the fundraising update. At this time, we are not clear how or if the $290,000 bargain real estate sale gift will impact our revenue for FY16. Matt shared that he is seeking input into the job description for Director of Development and feels the timeline is 30-90 days to find a replacement for Veronica Martinez.

Chad Riley presented a detailed enrollment update including the Intent to Returns, Lottery Results and Pre-kindergarten enrollment for 2016-17. Chad addressed questions regarding cohort sizes at Altamira Academy and difficult grade levels to fill.

Upcoming Board Dates Reminders and Training Update – TEA will not be releasing student performance data until the first week of July. Russel Louis will attend the back to school convocation.

Matt Abbott presented the resume of a potential board Member for consideration Rudy Metayer. Christine met with Rudy Metayer and feels that Rudy is a great candidate for the Board of Directors. John Troy and Russel Louis met with Mr. Metayer in person and shared Christine’s sentiments that Mr. Metayer is an excellent candidate. Suzanne Kho motioned to invite Rudy Metayer to the Board of Directors. John Troy seconded the motion. Motion passed unanimously. John Troy met with Wyatt Harper, and reported about that meeting and feels that Wyatt would be an asset to the board and to the finance committee. Wyatt is the CFO of the Andy Roddick Foundation. Matt will ask Mr. Harper to complete an application for the board to review and attend at the next meeting.

Chief Academic Officer Report

Marcia Molinar reported on the STAAR 5th/ 8th Grade Data and Student Success Initiative Work. The board discussed the first round of testing scores at length.

Marcia reported that we will adopt a new tool (MAP) to capture student growth. This will replace SRI and SMI with MAP in the 2016-17 school year.

Marcia shared the six areas of academic focus for 2016-17: 1) Growth mindset – ongoing development, openness to feedback, and personal accountability; 2) Use of formative and summative assessment data in alignment with personal accountability, instructional decision making and ongoing performance evaluation; 3) understanding state standards and how they are integrated into IB planning; 4) Literacy, all campuses; 5) ELL strategies and support all campuses, and; 6) Differentiated support and professional development for teachers.

Marcia reported the 2016-17 plans to better support teachers. The plans include staffing models, professional development, differentiated professional development, targeted professional development, partnerships with specialists and coordinators, coaches, mentors, and team leaders.

Marcia gave a staffing update showing at 33.75% teacher turnover. Mary Ann Spracher reported on our exit interview process and shared that she feels people have been pretty open about why they are leaving. Staffing report: EPA 100% filled, RLA: 100% filled, STP: still looking for a French teacher, special education teacher, paraprofessional and nurse, and ALT: Bilingual teacher and PreK paraprofessional.

The end of Year Highly Qualified report was presented to the board for approval. Grant Simpson moved that we approve the report. John Troy seconded the motion. Motion passed unanimously.

The 2016-17 TEA Professional development days waiver was presented to the board for approval for submission to TEA. Grant Simpson moved that we approve as proposed. John Troy seconded the motion. Motion passed unanimously.

TEA and DOE requires that Wayside approve a “Persistently Dangerous School” policy to ensure compliance, staff presented a policy for board approval. Grant Simpson moved that we adopt the policy as proposed. Charles Lu seconded the motion. Motion passed unanimously.

Chief Operations Officer Report

John Troy reviewed the projected financials and final budget amendment as of June 30, 2016 for the board to consider for approval. Charles Lu moved that we adopt the amendment as proposed. Suzanne Kho seconded the motion. Motion passed unanimously.

Staff presented the board with the New School Designation form to be used to apply for the Charter Startup Program year two grant through TEA, both will require board approval before submitting to TEA. John Troy moved that we approve the form and grant for submission. Grant Simpson seconded the motion. Motion passed unanimously.

Update on Construction Project – Chad Riley shared the need for a wastewater easement on potentially new properties to the west of the Bradshaw lot.

Discussion concerning specific personnel issues will be done in executive session to ensure the confidentiality of the employee.

At 8:36pm John Troy moved that we exit open session and enter into executive session to discuss all items allowable by law. Charles Lu seconded the motion. Motion passed unanimously.

At 9:20pm Charles Lu moved that we exit executive session and enter into open session. Grant Simpson seconded the motion. Motion passed unanimously.

No action was taken as a result of executive session discussions.

At 9:21pm Grant Simpson made the motion to adjourn the meeting. Charles Lu seconded the motion. Motion passed unanimously.