**Board of Directors of Wayside Schools**

**Meeting Minutes**

**August 17, 2016**

John Troy called the meeting to order at 6:26 p.m.

Board members present: John Troy, Russel Louis, Wyatt Harper, and Rudy Metayer.

Staff present: Matt Abbott, Teresa Elliott, Marcia Molinar, Mary Brinkman, and Mary Ann Spracher

Guest present: Andrea – EPA Parent Representative

Public Comments – None

Rudy Metayer motioned to approve the July 20, 2016 meeting minutes with corrections. Wyatt Harper seconded the motion. Motion passed unanimously.

Chief Executive Officer Report

Matt reported that we have made an offer to a candidate for the Director of Development and he hopes that she will start prior to the next Board meeting. FUNdRUN will be held on October 20, 2016 at the Onion Creek Soccer Complex. We are in the process of finalizing the location for the spring gala. There will be more information available at the September meeting. Matt also reported on the funds raised to date at about $425k in FY17. No action was taken by the board.

A detailed enrollment report was given by Chad Riley. He shared that EPA is still below enrollment goal, specifically in 6th grade. Sci-Tech is the school that we are most concerned about, as enrollment is down significantly at most grade levels. Currently we are just below our target full enrollment of 95% districtwide. For 2016-17 our budget is built on a 95% enrollment rate, not 98% as done in previous years. No action was taken by the board.

Potential New Board Members Considered – John Troy reported that Sarah Powell would not be able to further consider a positon on the board due to her travel schedule. Matt Abbott also stated that the new St. Edward’s Dean of Education, Glenda Ballard is interested in serving on the Board of Directors and would help make a very strong Academic Committee. Also, David Aronica, professor at Concordia University has also shown interest. The board suggested that John Troy and Charles Lu meet with Dr. Glenda Ballard and based on their interaction invite her to the next board meeting for consideration. No action was taken by the board.

The evaluation of the Superintendent for 15-16 was tabled until executive session.

The Superintendent’s Contract and Salary will be tabled and discussed after the conclusion of executive session, when the board reconvenes in open session.

Chief Academic Officer Report

Marcia Molinar reported on the STAAR data update for Index #3 and provided a preliminary accountability report. Wayside: Eden Park Academy and Wayside: REAL Learning Academy have Met Standard. Wayside: Sci-Tech Preparatory received the rating of Improvement Required. Wayside Schools as a District is rated Improvement Required, missing Index #3 by one point, largely due to Wayside: Sci- Tech Prepratory’s Improvement Required rating. Wayside will appeal its district rating due to online testing mistakes by ETS; however, there is no certainty that the rating will be overturned. John Troy wanted the board to publicly acknowledge for the record that our academic rating is not acceptable and that our kids deserve better. Russ Louis felt that the board needed to communicate with parents that the board has a plan in place for approval. No action was taken by the board.

Rudy Metayer motioned to formally approve the Title I Parent Involvement Policy (reviewed on May 18, 2016) as submitted. Wyatt Harper seconded the motion. Motion passed unanimously.

Chief Operations Officer Report

Teresa Elliott, COO and John Troy, current Finance Committee Chair reviewed the June 30, 2016 financial statements with the board. No action was taken by the board.

Teresa presented to the board that our preliminary FIRST rating is “Superior” and that at a later meeting in the fall we will formally present our official rating in compliance with the law. No action was taken by the board.

Teresa shared with the board that Wayside Schools will be opening a formal public bid process for public works concerning the repaving of the parking lot at Wayside: Eden Park Academy. We anticipate reviewing the bids at the next meeting. No action was taken by the board.

Teresa Elliott provided an update on the Bradshaw Lane Construction Project. At this time all parts of the project are moving forward as planned with the City Approval processes.

Teresa shared that Matt Abbott and Chad Riley continue to work to procure rights to a Wastewater Easement with an adjacent property owner to the Bradshaw Campus. There will be additional information on this topic at the next meeting as well as this develops.

Discussion concerning specific personnel issues will be done in executive session to ensure the confidentiality of the employee.

At 9:04pm Russel Louis moved recess briefly prior to entering executive session. Wyatt Harper seconded the motion. Motion passed unanimously.

At 9:06pm Russel Louis moved that we exit open session and enter into executive session to discuss all items allowable by law. John Troy seconded the motion. Motion passed unanimously.

At 10:03pm Russel Louis moved that we exit executive session and enter into open session. Rudy Metayer seconded the motion. Motion passed unanimously.

The board conducted a salary review and comparison of all Travis County charter school and independent school district superintendents to consider a possible salary modification of Matt Abbott.

After reviewing the salary study, Rudy Metayer made the Motion to adopt and approve superintendent evaluation as discussed in closed session and to allow John Troy, in consult with our external school counsel to enter into and execute a contract with Matt Abbott for the 2016-17 school year. The contact will not include a base pay increase from his 2015-16 salary, but will add a performance bonus option of $7,500, to be clearly defined and detailed in his contact and earned if all ratable campuses and Wayside Schools as a district receive the rating of Met Standard for the 2016-17 school year. Russel Louis seconded. Motion passed unanimously.

At 10:26pm Russel Louis made the motion to adjourn the meeting. Rudy Metayer seconded the motion. Motion passed unanimously.