

**Board of Directors of Wayside Schools**  
**Meeting Minutes**  
**February 21, 2018**

John Troy called the meeting to order at 6:16 PM.

Board members present: John Troy, Suzanne Kho, Glenda Ballard, Wyatt Harper

Staff present: Meghan Jones, Crystal Goolsby, Matt Abbott, Kelly Mullin, Marcia Molinar, Deroald Hopkins

Guests present: None

Public Comments None

January 26, 2018 and February 9, 2018 board meeting minutes were presented for review and approval. Glenda Ballard made the motion to approve the minutes. Suzanne Kho seconded the motion. The motion passed unanimously.

Chief Executive Officer Report

Matt Abbott first presented four actionable items to the Board for consideration as a group and discussion. The first was the annual report and TAPR public hearing. He informed the board that, along with the TAPR reports, TEA requires public schools to formally announce their compliance in finance, discipline, and accreditation, and to post proof of their compliance in these areas on their website. Matt Abbott asked the board to accept the formal announcement of compliance with the TAPR hearing and annual report requirements, and acknowledge the proper links would be posted on the website within two weeks and communicated to families.

The second actionable item Matt Abbott presented was a resolution to install a camera in a SPED classroom, per a parent request. Matt Abbott explained that public schools are legally required to comply with such requests within 45 days. He asked the board to approve the resolution.

The third actionable item Matt Abbott presented was the first amendment to the School Board Operations Manual. The manual was revised to include explanations of committees, as well as a board agreement. Matt Abbott requested the board to accept the amendment.

The last actionable item presented in the group by Matt Abbott was a board resolution and charter amendment to update all four Wayside campus names with TEA. Eden Park Academy would formally become Wayside: Eden Park Academy; Altamira Academy would formally become Wayside: Altamira Academy; REAL Learning Academy would formally become Wayside: REAL Learning Academy; and Sci-Tech Preparatory would become Wayside: Sci-Tech Middle School and High School, respectively.

Matt Abbott requested the board to move to accept all four actionable items. Suzanne Kho made the motion to accept all four actionable items as presented. Wyatt Harper seconded the motion. The motion passed unanimously.

Matt Abbott then presented the updated Dashboard for review. He noted enrollment is down across the network, and though that is typical for this time of year, it signifies our biggest area for growth is student retention. As a result, the Campus Operations Managers have been deemed the owners of retention at the campus-level.

Meghan Jones gave a fundraising update. She has a few gala sponsorships, and she is currently working on acquiring more sponsors and filling the tables.

Meghan Jones then mentioned she is working with the T-STEM teacher at Wayside: Sci-Tech to provide summer fellowships for teachers to learn what it's like to work at various companies, e.g., Dell and IBM. Matt Abbott added that Meghan Jones and Deroald Hopkins are working with the St. David's Foundation on a child nutrition grant.

Matt Abbott also noted that he and Meghan Jones had a call with the Michael & Susan Dell Foundation to consider the funding participating in Relay—a program to help new teachers grow faster—and they would help pay for Wayside's participation in the program. Matt Abbott also informed the board that he and Meghan Jones have been working with the Broad Foundation to potentially hire a fellow, and that we are researching options with local funders to expand social and emotional learning at Wayside.

Matt Abbott then provided a construction update. There are no indications of further delays or additional costs, and the building is set to be dried in by the end of February.

Matt Abbott presented the 2018-19 academic calendar for board approval. The calendar has 176 student days and 187 teacher days. The first day of school was pushed back two days to allow for more prep time prior to the start of school. Winter break aligns with the majority of the ISDs in Austin. Matt shared that spring break for next year for ISDs is still being debated, if there is a significant change to what is expected, Wayside would ensure to align at least one of our weeks with the ISDs. This may require the board to amend the calendar later this spring. Matt will provide more information on this as it develops. Wyatt Harper made the motion to approve the 2018-19 staff development days and academic calendar. Glenda Ballard seconded the motion. The motion passed unanimously.

The Superintendent's Q2 evaluation update was tabled for Executive Session, as allowable by law.

#### Chief Academic Officer Report

Kelly Mullin presented her February Academic Report. Formative Assessment data has improved network-wide in three out of four areas. This trend is very positive. Concerning teacher growth, Wayside has seen three-fourths of teachers are already on track to meeting growth and performance goals. Kelly Mullin also shared that scholars are also improving at the elementary level in guided reading.

She also shared that there have been more college acceptances, and scholars who were previously accepted to colleges have since received acceptances to additional colleges. 56% of the graduating class have received college acceptances so far, and the high school counselor is working with them to talk about debt and funding packages to enable them to make the best decision.

Special Education Services updates concerning specific students , graduation updates concerning specific students, and personnel updates concerning specific staff were all tabled for Executive Session, as allowable by law.

Chief Operations Officer—Deroald Hopkins

Deroald Hopkins presented, for the board's review, a letter of commitment he previously submitted to Horizon Bank. The letter and subsequent loan were approved by the bank, as the loan fit within Wayside's debt covenants and bond parameters. The bank approved a line of credit up to \$2,083,000 to purchase portables and finish the Bradshaw construction project. Deroald Hopkins asked the board to formally approve this line of credit and all associated change orders required to finish the project with this additional financing. Wyatt Harper made the motion to approve the line of credit; Suzanne Kho seconded the motion. The motion passed unanimously.

Deroald Hopkins then presented Wayside's financial statements as of December 30, 2017. The statements reflect a solid cash position and that revenue and expenditure are tracking as they should. Deroald Hopkins shared that the board will need to approve a budget amendment in either March or April.

Discussion and updates concerning specific personnel issues were tabled for Executive Session, as allowable by law.

At 8:02 PM, Glenda Ballard moved that we exit open session and enter into executive session to discuss all items allowable by law. Suzanne Kho seconded the motion. Motion passed unanimously.

At 8:40 PM, Glenda Ballard moved that we exit executive session and enter into open session. Wyatt Harper seconded the motion. Motion passed unanimously.

No action was taken as a result of executive session.

At 8:41 PM, Glenda moved to adjourn the meeting. Wyatt Harper seconded the motion. Motion passed unanimously.