

Board of Directors of Wayside Schools
Meeting Minutes
March 21, 2018

John Troy called the meeting to order at 6:06 PM.

Board members present: John Troy, Suzanne Kho, Glenda Ballard, Wyatt Harper, David Shelly, Lillian Diaz Gray

Staff present: Meghan Jones, Crystal Goolsby, Matt Abbott, Kelly Mullin, Marcia Molinar, Deroald Hopkins, Mary Ann Spracher, Lisa Drummond

Guests present: None

Public Comments: None

February 21, 2018 board meeting minutes were presented for review and approval. Suzanne Kho made the motion to approve the minutes. Wyatt Harper seconded the motion. The motion passed unanimously.

Chief Executive Officer Report

Matt Abbott presented the updated Dashboard for the Board to review. He noted the Dashboard was similar to the dashboard presented at the February 21, 2018 board meeting. Free and reduced lunch program participation increased slightly. Enrollment is at a stabilizing point right now, and Wayside is working on a retention plan for 2018-19 with campus office managers. The lottery is coming up, and there has been an uptick in interest in Pre-K. During the summer, Wayside will work to fill open spots and hit over-enrollment targets.

Matt Abbott then gave a construction update. The project is still on-target for July delivery, and the final hurdle is to get permitting for the portables and the Certificate of Occupancy on the portables and building so they can be delivered to the site. Budget-wise, Wayside is keeping an eye on what is left to complete and how it ties to what resources are left, but everything is still in alignment with the money borrowed from Horizon Bank.

Meghan Jones gave a fundraising update. The main focus right now is the gala. The room has fifteen tables, and only six are filled so far. The goal is to raise \$66,000 from the gala, and right now Meghan has raised \$27,000. The silent auction is stacking up to raise more money this year. Meghan Jones noted this is a good time to have more board involvement with fundraising, with obtaining table sponsorships, filling the room, and obtaining auction items.

Matt Abbott gave a board training update. Everyone is done, with the exception of Matthew Childs.

Matt Abbott requested the board move to allow Wayside Leadership to modify its attendance policy in accordance with TEA attendance requirements. Glenda Ballard made the motion to allow Wayside Leadership to modify Wayside's attendance policy to align with TEA's attendance guidelines. David Shelly seconded the motion. The motion passed unanimously.

Matt Abbott then presented a resolution to submit all charter amendments necessary to accommodate all campuses and scholars for the 2018-19 school year with the opening of the Bradshaw campus. The resolution also includes a clause stating Matt Abbott will seek TEA's help to figure out how to utilize space, should the construction project not be completed on time. Suzanne Kho made the motion to approve the resolution and all amendments to request TEA permission to relocate multiple campus sites as listed in the resolution for the 2018-19 school year. Wyatt Harper seconded the motion. The motion passed unanimously.

Chief Academic Officer Report

Kelly Mullin presented her Academic Report as an informational item. It was an abbreviated version due to Spring Break falling at the time the next set of assessment data would have been gathered.

Kelly Mullin then gave a staffing update. She is working on hiring multiple principal roles. She is hiring an additional assistant principal at Wayside: Altamira Academy, the principal at Wayside: Altamira Academy, and the principal at Wayside: Sci-Tech High School. There are many strong candidates in the pool, from various educational, professional, and ethnic backgrounds.

Mary Ann Spracher then gave an update regarding teacher hiring. More teachers are staying this year with lower turnover expected based on intent to return information, so fewer new teachers are needed, and Wayside is two months ahead of its usual schedule in the teacher hiring process.

Special Education services and behavior information concerning specific students were tabled for Executive Session, as allowable by law.

Chief Operations Officer—Deroald Hopkins

Deroald Hopkins presented the financial statements as of January 31, 2018. Wayside is still in a strong cash position, and still within debt covenant and service ratios.

Deroald then presented a three-year contract with Charter School Success for the board's review. The contract would enable Charter School Success to provide financial and operational services to Wayside. They would assist with Finance and HR tasks, in lieu of additional paid staff positions. The agreement includes April, May, and June, for \$25,000 a month, but then three years will officially begin July 1, 2018, after the agreement is fully negotiated. Wyatt Harper made the motion to authorize Deroald Hopkins and Matt Abbott to enter into an agreement of \$25,000 a month with Charter School Success until the end of the fiscal year, while also negotiating a three-year contract. Lillian Diaz Gray seconded the motion. The motion passed unanimously.

Deroald Hopkins then presented a contract with JR3/Websmart for the board to review and approve. The expanded software modules (in addition to the current JR3 modules Wayside utilizes) would allow for easier student data and HR data management. Wyatt Harper made the motion to authorize leadership to finish negotiating and enter into a three-year contract with JR3. Suzanne Kho seconded the motion. The motion passed unanimously.

The third budget amendment was tabled for the April board meeting.

Discussion and updates concerning specific personnel issues were tabled for Executive Session, as allowable by law.

At 8:06 PM, Suzanne Kho moved that we exit open session and enter into executive session to discuss all items allowable by law. David Shelly seconded the motion. Motion passed unanimously.

At 8:07 PM, Glenda Ballard moved that we exit executive session and enter into open session. Wyatt Harper seconded the motion. Motion passed unanimously.

No action was taken as a result of executive session.

At 8:40 PM, Suzanne Kho moved to adjourn the meeting. Wyatt Harper seconded the motion. Motion passed unanimously.