

Board of Directors of Wayside Schools
Meeting Minutes
April 18, 2018

John Troy called the meeting to order at 6:03 PM.

Board members present: John Troy, Lillian Diaz Gray, Matthew Childs, David Shelly

Staff present: Meghan Jones, Crystal Goolsby, Matt Abbott, Kelly Mullin, Marcia Molinar, Deroald Hopkins, Mary Ann Spracher, Enrique Burmeister

Guests present: None

Public Comments: None

March 21, 2018 board meeting minutes were presented for review and approval. Lillian Diaz Gray made the motion to approve the minutes, with one revision. David Shelly seconded the motion. The motion passed unanimously. Revised February 21, 2018 board meeting minutes were presented for review and approval. The revision added language noting the approval of a change order at the February meeting that was not mentioned in the original minutes. David Shelly made the motion to approve the minutes. Lillian Diaz Gray seconded the motion. The motion passed unanimously.

Chief Executive Officer Report--Matt Abbott

Matt Abbott gave a Network dashboard update.

Enrique Burmeister gave the board a detailed enrollment presentation for the 2017-18 and 2018-19 school years. He explained enrollment is actually two parts--enrolling students and retaining them. Wayside would have hit 100% of its enrollment goals in October if it had not lost scholars. Wayside is now implementing retention initiatives, such as community partnerships and network-wide events for all scholars to stay engaged. The main focus now is to reach enrollment targets.

Matt Abbott gave a very brief construction update. There were no new material updates, but the building is still set to be ready in July.

Meghan Jones provided a fundraising update. Wayside was awarded \$30,000 from the Powell Foundation. This is the third year they have provided funding, and it has increased every year. Wayside is currently sitting at a raise of \$1.4 million.

Meghan Jones also informed the board she would like them each to host a small fundraising gathering at their home starting this summer. These gatherings would be introductions to Wayside.

Matt Abbott presented an updated calendar for the 2018-19 school year to the board for consideration. Spring Break is adjusted to match the Spring Breaks of other Central Texas school districts. Spring break for 18-19 is now the second and third weeks of March, March 11-22, instead of the first and second weeks of March. Matthew Childs made the motion to approve spring break for the weeks of March 11th and March 18th. David Shelly seconded the motion. The motion passed unanimously.

Matt Abbott then presented an updated student dress code for consideration. The uniforms will have a year-long phase-in. During the 2018-19 school year, scholars may begin to purchase the new uniforms, and they may wear the old or the new uniforms. By 2019-20, the old uniforms will be completely phased out.

On the new uniforms, the color light blue would be eliminated as an option and replaced with navy. Red will remain a color option. The uniforms will also have a universal Wayside logo, as opposed to individualized campus logos. Wayside is working with a local vendor, and is expecting to expand the uniform line to include cardigans, fleeces, long-sleeved shirts, polo dresses, and zip-up hoodies. Wayside will have its own school shop within the company's store.

Lillian Diaz Gray made the motion to approve the new student dress code. David Shelly seconded the motion. The motion passed unanimously.

Matt Abbott and John Troy then presented an application for a new board member for consideration, Stacy Erb, who works for Apple Corporation. Lillian Diaz Gray felt her experience and interests would make her a great fit. Matthew Childs felt she was a good connection to Apple and Swift Academy. John Troy noted Stacy is very passionate about the work Wayside is doing, and she was very engaged on her initial tour of Wayside. Matthew Childs made the motion to add Stacy Erb to the board, pending her compliance review with Apple. Lillian Diaz Gray seconded the motion. The motion passed unanimously.

Chief Academic Officer Report

Kelly Mullin presented her April Academic Report to the board. Literacy interventions are running at every campus, and Kelly reported that writing continues to be an area of concern.

Kelly Mullin also reported that biology is another area of worry, but overall science data looks good. To prepare for the STAAR exam, testing is starting to be treated like its own genre, and teachers are figuring out ways to make it fun, e.g., games and group collaboration. Kelly Mullin noted the number of scholars who are categorized as "approaching standard" on STAAR will now be higher, as the standards were raised and the scores that previously qualified as "met standard" are now the scores for "approaching standard."

Kelly Mullin then provided a staffing and hiring update. A principal was named for Altamira Academy, Sylvia Sharp. She is from Cedar Park Charter School, and she has experience as a principal in multiple school districts. She also has IB experience.

The high school principal position is being re-posted, and Wayside is looking into different venues for posting the role more aggressively.

Kelly Mullin then noted no scholars have new college acceptances, though scholars who were previously accepted to colleges are continuing to get offers for scholarship funding from those colleges and universities.

Special Education services updates concerning specific students were tabled for Executive Session, as allowable by law.

Personnel updates concerning specific staff were tabled for Executive Session, as allowable by law.

Chief Operations Officer—Deroald Hopkins

Deroald Hopkins presented the financial statements as of February 28, 2018, and the accompanying Budget Amendment #3. Wayside is still solid on days cash on hand. There has been an increase in compensatory funding from the state that offsets a dip in enrollment/attendance. There is an anticipated rollover from the EEIP grant into 2018-19. Wayside received \$124,000 in textbook funding from the State. Matthew Childs made the motion to authorize budget amendment #3. Lillian Diaz Gray seconded the motion. The motion passed unanimously.

Deroald Hopkins then presented a new facility usage policy and agreement for consideration. It covers any entity that wishes to use a Wayside facility. Any vendor or group who wishes to use a Wayside facility for a duration of six months or longer must be taken to the board for consideration; any duration less than that would be at the superintendent's discretion. The published fee schedule may also be waived at the superintendent's discretion. Lillian Diaz Gray made the motion to approve the new facility usage policy and agreement. David Shelly seconded the motion. The motion passed unanimously.

Deroald Hopkins asked the board to review and consider entering into a contract with Charter School Success to include financial and operations services for fiscal years 2018-19, 2019-20, and 2020-21. Lillian Diaz Gray made the motion to authorize Deroald Hopkins and Matt Abbott to execute the contract with Charter School Success to provide operational and financial services for the three years outlined. Matthew Childs seconded the motion. The motion passed unanimously.

In accordance with board policy, Deroald Hopkins requested the board to grant him authorization regarding the ranking, selection, and contracting of vendors for FFE and Security, in broad alignment with the budget outlined in the line of credit discussion. David Shelly made the motion to authorize Deroald Hopkins to rank, select, and contract with a vendor for FFE and Security. Matthew Childs seconded the motion. The motion passed unanimously.

Deroald Hopkins then requested the board grant him authorization to rank, select, and contract with movers for the Bradshaw transition. Matthew Childs made the motion to grant Deroald Hopkins authorization to rank, select, and contract with a moving company, in broad alignment with the line of credit discussion. David Shelly seconded the motion. The motion passed unanimously.

Discussion and updates concerning specific personnel issues were tabled for Executive Session, as allowable by law.

No items needed to be taken into Executive Session.

At 8:45 PM, Matthew Childs moved to adjourn the meeting. Lillian Diaz Gray seconded the motion. Motion passed unanimously.