

**Board of Directors of Wayside Schools**  
**Meeting Minutes**  
**June 20, 2018**

John Troy called the meeting to order at 6:02 PM.

Board members present: John Troy, Suzanne Kho, Glenda Ballard, Matthew Childs, Lillian Diaz Gray, Wyatt Harper

Staff present: Meghan Jones, Crystal Goolsby, Matt Abbott, Mary Ann Spracher, Deroald Hopkins, Francisco Garcia

Guests present: None

Public Comments: None

May 16, 2018 board meeting minutes were presented for review and approval. Suzanne Kho made the motion to approve the minutes. Matthew Childs seconded the motion. The motion passed unanimously.

Chief Executive Officer Report

Matt Abbott provided a Network Dashboard update. The board discussed the updates.

Matt Abbott then provided a construction update. The building now has power, and we are aiming to have a Certificate of Occupancy the second week of July.

Meghan Jones provided a fundraising update. Wayside received notice that the St. David's Foundation will be granting Wayside the \$200,000 it applied for. The money will transform the school's meal service program next year.

Meghan Jones also informed the board that KaBOOM! found a second Austin funder, and they are requesting more information regarding the needs at, and the location of, the Bradshaw campus. The teacher externship grant will be kicking off next week as well.

Meghan Jones also informed the board she hired a new team member to increase Wayside's fundraising efforts.

Halley Cade, Wayside Schools' Communications Coordinator, and Matthew Childs presented the new Wayside Schools Communication hierarchy and accompanying language. The goal of the messaging is to make the Wayside Way more cohesive and concise for internal and external communication use.

Matt Abbott then informed the Board that school start times for 2018-19 and beyond may need to be adjusted to accommodate school shuttle bus route pickups and drop-offs, depending on the final routes and availability of shuttles. Matt Abbott added the times would change only if necessary, and the final decision will be made in the early part of July. Lillian Diaz Gray made the motion to authorize Wayside Schools to adjust start and end times of school, if it becomes necessary, to accommodate shuttle schedules. Matthew Childs seconded the motion. The motion passed unanimously.

The Superintendent's Q4 evaluation and possible action was tabled for Executive Session, as allowable by law.

Discussion and possible action on the Board Evaluation was tabled for Executive Session, as allowable by law.

#### Chief Academic Officer Report

Matt Abbott presented the Academic Report in the absence of Marcia Molinar. There was not a lot of data since school is out of session. Round three of STAAR testing is coming up, and some testing will count toward accountability ratings at secondary, while elementary will not.

All principal positions have been filled. There is one Assistant Principal position open. The fifth grade teaching team at Wayside: Altamira Academy still has openings. Hiring bilingual certified teachers continues to be challenging.

Matt Abbott then presented the board with Innovative Course options for the High School. TEA created curricula for college-prep courses Wayside was already planning to offer locally. Offering the TEA curriculum would give scholars state credit, not just local credit. The courses include College Transition, Path to College, and Strategic Learning for High School Mathematics. Lillian Diaz Gray made the motion to allow Wayside to choose and offer the TEA-designed courses. Matthew Childs seconded the motion. The motion passed unanimously.

Matt Abbott then informed the board Wayside is finalizing its District Improvement Plan for 2018-19 to align with approved local, state and federal priorities. TEA and the Federal government has changed the requirements and guidelines for the plan. Matt Abbott requested the board allow Wayside staff, with the DIP committee, to finalize the draft and submit the plan to TEA. Lillian Diaz Gray made the motion to allow Wayside to draft and submit a 2018-19 District Improvement Plan. Matthew Childs seconded the motion. The motion passed unanimously.

Matt Abbott then requested the board approve Wayside to update the scholar handbook for 2018-19. Lillian Diaz Gray made the motion to allow Wayside to make the necessary revisions to the scholar handbook for 2018-19. Matthew Childs seconded the motion. The motion passed unanimously.

Matt Abbott informed the board Wayside needs to update the existing Parent Compact for 2018-19, an annual requirement to receive Federal funding. He requested the board approve Wayside to create the compact in compliance with all applicable requirements. Lillian Diaz Gray made the motion to give Wayside authority to create a Parent Compact for 2018-19. Matthew Childs seconded the motion. The motion passed unanimously.

Discussion concerning the college acceptances of specific students was tabled for Executive Session, as allowable by law.

Discussion and possible action on Special Education services concerning specific students was tabled for Executive Session.

#### Chief Operations Officer

Deroald Hopkins presented the Statement of Activities as of May 31, 2018. Year-to-date income is \$2.1 million, but that will change with the revised budget. All Charter FIRST indicators are green, except for the long-term debt ratio. Overall budget revenue is 96%, and overall expenses are at 90%--below budget.

Deroald Hopkins then presented budget amendment #4, which includes a decrease in the overall fundraising goal to \$1.3 million. The amendment also reflects an increase in local funds, and an increase in breakfast revenue. Some expenses anticipated in the 2017-18 budget shifted to 2018-19. The copier expenses reduced due to changing copier companies. The amendment also reflects FFE purchases for the Bradshaw campus, as well as Capital Expenditures for Bradshaw and those in older budget amendments. Suzanne Kho made the motion to approve the budget amendment. Matthew Childs seconded the motion. The motion passed unanimously.

Deroald Hopkins then requested the board approve the external auditor for fiscal year 2017-18. He recommended Wayside use the same auditor as previous years. Lillian Diaz Gray made the motion to approve Belt Harris Pechacek, LLLP as the auditor for the 2017-18 fiscal year. Glenda Ballard seconded the motion. The motion passed unanimously.

Deroald Hopkins then requested the board approve revisions to the 17-18 Human Resources Manual for 2018-19, to make the manual more in alignment with labor laws such as FMLA and FLSA. Lillian Diaz Gray made the motion to approve the revisions to the employee handbook. Matthew Childs seconded the motion. The motion passed unanimously.

Deroald Hopkins requested the board's permission to add Marcia Molinar and John Troy as signers for all Wayside Schools Accounts at Horizon Bank, in the event Matt Abbott is unavailable to sign checks for any reason. Lillian Diaz Gray made the motion to approve Marcia Molinar and John Troy as signers on the Horizon Bank accounts. Matthew Childs seconded the motion. The motion passed unanimously.

Deroald Hopkins requested the board approve him to select and hire a company to repaint all of the walls at the schools that need repainting, as necessary, during the summer at 6405 S. IH 35. The recommendation of the Director of Facilities is Quint Construction. Glenda Ballard made the motion to approve Quint Construction to provide all needed painting services at each school. Suzanne Kho seconded the motion. The motion passed unanimously.

Discussion and updates concerning specific personnel issues were tabled for Executive Session, as allowable by law.

At 7:50 PM, Glenda Ballard moved that we exit open session and enter into executive session to discuss all items allowable by law. Suzanne Kho seconded the motion. The motion passed unanimously.

At 8:50 PM, Wyatt Harper motioned that we exit Executive Session and enter open session. Glenda Ballard seconded the motion. The motion passed unanimously.

No action was taken as a result of Executive Session.

At 8:51 PM, Glenda Ballard moved to adjourn the meeting. Wyatt Harper seconded the motion. The motion passed unanimously.