

Wayside Board Meeting
March 26, 2020

<https://zoom.us/j/315178878>
Zoom Meeting ID# 315 178 878

John Troy called the meeting to order at 6:07 am.

Board Members Attending: John Troy, David Shelly, David Dunn, Glenda Ballard, Lillian Diaz-Gray, Noah Wittman, Stacey Erb

Staff Members Attending: Matthew Abbott, Francisco Garcia, Susan Pommerening, Bardo Montelongo, Lauren Whitfield, Tammy Underwood, Halley Cade, Marcia Lauren Besor

Guests Attending: Karen Emery, Jessica DeLeon

Public Comments: None

Consent Agenda

Items, Discussion and possible action on:

- a. IRS Form 990 (Actionable)
- b. Adding Francisco Garcia as a signer at Horizon Bank and Wilmington Trust (Actionable)
- c. EMAT TEKS Attestation and Certification for 20-21 Purchases of Instructional Materials and Technology (Actionable)

Glenda Ballard made a motion to pass the consent agenda items, therefore providing Wayside Administration the authority to submit the IRS 990, add Francisco Garcia as a signer to listed Wayside Bank Accounts, and submit the approved EMAT TEKS Attestation and Certification for 20-21. Lillian Diaz-Gray seconded the consent agenda motion. The consent agenda passed unanimously.

Meeting Minutes:

February 27, 2020 board meeting minutes were presented for review and approval. Stacey Erb made the motion to approve the minutes as written. David Dunn seconded the motion. The motion passed unanimously.

Chief Executive Officer Report

Discussion and possible action on:

- A. Discussion and possible action on COVID-19 related school and operational issues & activities (Actionable)
 - Matt Abbott stated COVID-19 will be a standing agenda item and gave a review on the current situation.
 - Texas Governor has closed all schools in Texas until 4/3/20 and the Austin Mayor has closed schools until midnight 4/12/20. Staff updates are received daily currently.
 - Each day the Wayside Emergency Task Force meets at 8:30.
 - Principal's holding daily faculty meetings.

- Wayside Schools is hoping to open April 13th, but governmental officials report varying predicted open dates. Travis County still stands to end closures at midnight on April 12, 2020.
- Opened to the board for discussion.

Board unanimously agreed all measures taken are in the best interest of Wayside Schools. No Official Action was taken on this item.

- B. 20-21 Academic Calendar evaluation and potential modification due to COVID-19 related school and operational issues.

John Troy stated he would like to delay on taking an action item. Board unanimously agrees to wait on making any decisions on the 2020-2021 calendar at this time.

- C. Board Dashboard Update (Informational)

- Matthew Abbott presented page 13 of board packet

- D. Fundraising and Enrollment Update (Informational)

- Matthew Abbott presented a fundraising update and shared there has been less growth due to the current environment around COVID-19, but we are continuing to build relationships and seek grants.
- Halley Cade presented an enrollment update. Direct mailers will be going out, there will not be canvassing efforts in near future, all events have been cancelled/postponed, but we are still using digital advertising and increasing online content.
- Currently the struggle is being unable to collect documents or provide language testing. No date is known for enrollment day.

- E. Wayside Strategic Planning Update (Informational)

- John Troy invited Stacey Erb to present strategic planning updates, everyone encouraged to take part in the survey of Matt Glasser at Mission Capital.

- F. Discussion and possible action on Superintendent evaluation progress review

- Tabled for Next Meeting

Chief Academic Officer Update,

- A. March Academic Report on Student Performance (Informational)

Susan Pommerening presented a plan to provide quality education for all grade levels during COVID-19.

- Specific practices include addressing TEKs within 5 minutes of instruction, but consideration given to IB and older scholars.
- Grading System will be “on, at, or below grade level.” Any scholar below grade level will receive personal outreach and coaching by teachers and additional assignments.
- No scholars allowed to opt-out of lessons, teachers will reach out to scholars as needed
- Special Education and 504 plans are receiving special support.
- Scholars in need are being delivered devices such as a laptop.
- Principals are working with families without internet, paper assignment packets being given and phone calls for instruction.

Matthew Abbott stated that it is allowable under current orders to use parking lots of campuses as hotspot hubs for internet access for families that need it.

- Principal Report to COVID-19 Response/Remote Learning with measures each campus is taking to ensure remote learning is successful for all scholars.

Specific Changes to Curriculum/Focus reviewed:

- STAAR tests have been cancelled, and it is unknown how rankings will occur, but possibility of retaining previous years scores.
- At secondary high school level Tammy Underwood presented that they have made a plan for all critical learning to take place.
- All IB tests have been cancelled, so conversations are occurring with seniors who were planning to take IB exams and how it is or is not possible to attain IB college credit.

B. Discussion and possible action on Special Education Services concerning specific student(s) (Executive Session)

- There is nothing to be discussed about this topic in the executive session.

Chief Operations Officer Update,

A. Review Statement of Activities as of 2/29/2020

- David Dunn presented. No comments or questions by board.

B. Discussion and possible action on Budget Amendment #3

- David Dunn presented. The Finance committee proposes the most conservative estimate for the budget. The proposed budget update does not include losing any faculty or staff, but trimming the budget in alternative methods.
- John Troy asked about how average attendance will affect finances. Matt Abbott shared that TEA is putting into place a way to deal with low attendance rates due to illness or fear of illness if we are allowed to open in the remainder of the 19-20 school year.

David Dunn made a motion to approve Budget Amendment #3 as shown on replacement page 22 of the board packet for the 19-20 school year. Noah Wittman seconded the motion. The motion passed unanimously.

C. Discussion and possible action concerning specific personnel issues (Executive Session)

- No issues require entering into executive session at this time

Executive session

Executive session not entered at this time.

At 7:50 PM, Stacey Erb moved to adjourn the meeting. David seconded the motion. The motion passed unanimously.