Wayside Board Meeting  
June 18, 2020  
ZOOM Meeting 826 8051 1968  
Password: Wayside

Board Members Present: John Troy, David Dunn, David Shelly, Glenda Ballard, Stacy Erb, Lillian Diaz-Grey, Noah Wittman

Staff Present: Matthew Abbott, Francisco Garcia, Susan Pommering, Halley Cade, Jessica Santos, Marcia Molinar

Guests: Melinda Smith

John Troy called the meeting to order at 6:04pm, with roll call to establish a quorum. All board members present and accounted for.

Public Comments: None

Meeting Minutes:
Review of May 28, 2020 Board Meeting Minutes

Stacy Erb moved to approve meeting minutes from May 28, 2020. David Shelly seconded the motion. Roll call vote and the motion passes unanimously.

Consent Agenda:
A Review of Consent Agenda items was presented for action including:

a. Granting authority for Wayside Leadership to make a selection of Broker, Bid Process, and Procurement of Wayside Schools Insurance renewal prior to the deadline.
b. Granting authority for Wayside Leadership to make a selection of Food Services Provider at the conclusion of the Public RFP Process.
c. Granting authority for Wayside Leadership to submit a Resolution and Waiver to extend FY20 Audit Deadline if needed.
d. Granting approval for FY Close policy concerning Final Budget Amendment
e. Granting authority for Wayside Leadership to submit ESSER Grant application to TEA
f. Acknowledgment of David Shelly’s Board Service and Resignation on June 30, 2020

Glenda Ballard moved to approve all items on the consent agenda as presented. David Dunn seconded the motion, roll call vote, the motion passes unanimously.

Chief Executive Officer Update
a. Discussion and possible action on the appointment of Melinda Smith to the school board. Melinda Smith introduced as a candidate for Wayside School Board.

Stacy Erb introduced Melinda Smith to the board. Melinda was interviewed by David Dunn and John Troy, and background checks were conducted.
Stacy Erb moved to vote to approve Melinda Smith to join the Wayside School Board for the 2020-2021 school year. Starting at the July 2020 Board Meeting, David Dunn seconded the motion, roll call vote, the motion passed unanimously.

b. Appointment of Board Officers for the 20-21 SY.

President John Troy offered the recommendation of officers to the 2020-2021 school year. Treasurer David Dunn recommended as President. David Dunn recommended Noah Wittman as Treasurer. David Dunn recommended that Stacy Erb become secretary as Lillian Diaz-Gray will transition off the board later in the year.

Glenda Ballard moved to vote to approve new Wayside School Board Officers (David Dunn President, Noah Wittman Treasurer and Stacy Erb Secretary) for the 2020-2021 school year beginning July 1, 2020, Lillian Diaz-Gray seconded the motion, roll call vote, the motion passed unanimously.

c. Discussion and possible action on Update to School Operational Considerations for SY 20-21 due to COVID-19 and Resolution

No Action needed to be taken at this time. TEA postponed guidance for 2020-2021 School year reopening and it is possible that a special meeting may need to be called early in July to discuss plans for school operations after update with regulations from TEA. In-person, remote and blended classrooms discussed and needed technology for scholars. Austin city ordinances and state ordinances would need to be followed.

Board agrees to vote at the next Wayside School Board meeting if needed.

d. Fundraising and Enrollment Update

Jessica Santos presented the Fundraising update. The Gala raised over $52,000. Current year-to-date fundraising is at $415,092.12. New grant applications are under review and funding being pursued for the 2020-2021 school year.

Halley Cade presented Enrollment updates, application trends are similar to previous years. KXAN contract will no longer be renewed. Marketing efforts include contracting with iHeartMedia, bilingual email, canvassing, direct mail, google advertising. New marketing considerations through Univision are being considered. The second round of Meet the Principal will be in late July and done digitally. Referral efforts and word of mouth campaigns are currently underway. Mid-to-late July and early August historically shows greater numbers of applications.

e. Wayside Strategic Planning Update

Stacy Erb presented that strategic planning is still on course for 2020-2021 school year. The focus and prioritization of the plan is to best serve Wayside Schools and allow staff to focus on reopening schools. The plan should be able to be voted on in October 2020. While this is an extension of the current timeline, she feels it is needed.

f. Discussion and possible action on Superintendent evaluation progress review

Tabled for Executive Session

Chief Academic Officer Update

a. June Academic Report on Student Performance

School moving forward with planning for 2020-2021 school year and implementation for accelerated learning. Counselors are preparing for addressing student trauma and concerns with
return to school. The anticipated Instructional Cadence was discussed to ensure scholars are able to recognize what prerequisite skills are needed to maintain on grade-level work. Online learning platforms established for each campus.

b. Discussion and possible action on Special Education Service concerning specific student(s) Tabled for Executive Session

Chief Operations Officer Update

a. Review Statement of Activities as of 5/31/2020
Matt Abbott presented that the budget continues to trend towards break-even budget with the possibility of a small surplus. PPP Loan is not showing as revenue because until forgiven it is being treated as a loan. If and when PPP Loan is forgiven, the budget will be adjusted to reflect usage. This is at the auditor’s advice.

b. Discussion and possible action on FY 20 Budget Amendment #4
Matt Abbott presented an amended budget with commentary by David Dunn and John Troy. Revenue targets unchanged. Break-even budget expected and is very conservative. All costs reduced as available.

David Dunn motioned to adapt budget amendment #4 to the 2019-2020 school year, Noah Wittman seconded, roll call vote, the motion passed unanimously.

c. Discussion and possible action on SBA PPP Process, Loan Expenditures, and needed action
Matt Abbott shared that the goal is to close the loan out and close the special PPP account spending 95% on payroll and 5% on utilities by the end of June Payroll. Board asks for a vote to close our PPP account after the June payroll. In July, the forgiveness process will begin.

David Dunn motioned to close out the PPP account after June Payroll closes, David Shelly seconded, roll call vote, the motion passed unanimously.

d. Discussion and possible action on Budget for FY 21
David Dunn presented the FY 2021 Budget based on a projected enrollment of 2000 scholars. The board reviewed the budget. The Finance Committee recommended the adoption of the budget by the board. This is a conservative break-even budget.

David Dunn motioned to approve the 2020-2021 school year budget as presented. Glenda Ballard seconded, roll call vote, the motion passed unanimously.

e. Discussion and possible action concerning specific personnel issues Tabled for Executive Session

Closed Session

Stacy Erb moved to leave public session and enter executive session at 7:43, David Shelly seconded, roll call vote, motion passes unanimously
John Troy asked for the board to adjourn the public session to enter into a closed executive session at 7:48 pm.

Public Session was re-entered at 8:23 pm. Lillian Diaz-Gray moved to adjourn the meeting, Glenda Ballard seconded the motion. Roll call vote, the board passes unanimously.

David Shelly moved to adjourn the meeting. David Dunn seconded the motion. Roll call vote, the board approved to adjourn unanimously at 8:25 pm.