Wayside Board Meeting  
March 25, 2021  
ZOOM Meeting 826 8051 1968

Board Members Present: David Dunn, Stacy Erb, Katie Herbek, Melinda Smith, Noah Wittman, Lillian Diaz-Gray, Glenda Ballard

Staff Members Present: Matt Abbott, Francisco Garcia, Halley Cade, Jessica Santos, Susan Pommerening, Marcia Molinar, Kierstin Howard, Enrique Burmiester, Maritza Gladyn, Hope Astor, Tammy Underwood

Guests: Kathy Schnepel

David Dunn called the meeting to order at 6:05 pm. Roll called to establish a quorum, and a quorum of board members were present and accounted for.

Public Comments: None

Meeting Minutes  
Receive and approve Minutes from February 25, 2021

Stacy Erb moved to approve the minutes from February 25, 2021. Katie Herbek seconded, roll call vote and the motion passed unanimously.

Consent Agenda Items
a. Resolution for continuity of pay for impacted employees caused by the delay to the beginning of the school year due to COVID for SY21-22
b. Adoption of SY 21-22 HR Manual  
c. Adoption of SY 21-22 Scholar and Parent Handbook  
d. Approval of TEA CPR Waiver of High School Seniors requirements due to COVID  
e. Approval of TEA Attestation and Waiver for the continuation of Hold-Harmless Participation for the entirety of the SY 20-21 due to COVID

Matt Abbott presented consent agenda items, David Dunn asked clarifying questions around TEA changes and the effect on the HR Manuel and Scholar and Parent Handbook, Matt answered this will allow the school to make any changes needed as required by TEA.

Melinda Smith moved to approve the consent agenda, Glenda Ballard seconded, roll call vote and the motion passed unanimously.

Chief Executive Officer Update  
a. Discussion and possible action on changes to School Operations for SY 20-21 due to COVID-19 including Waiver(s) and Resolution(s) for TEA  
Matt Abbott presented and stated there are no changes needed at this time. On 3/26/21, 85% of staff will have begun or completed the vaccination process. Generally, things are moving positively with increased vaccination and less community spread. There are expected additional resources, but no amount is known at this moment. David Dunn asked about the mask mandate. Matt Abbott responded that Wayside Schools will continue to require masks for the remainder of the year. As there is no change it does not require any action.
David Dunn asked about news from the commissioner about in-person board meetings. Matt Abbott answered that remote meetings are still allowable due to disaster declaration. Glenda Ballard asked about school districts in the area budget cuts, and if anyone expects any unforeseen cuts. Matt Abbott answered that enrollment targets should be hit and the budget should be able to be maintained.

b. Fundraising and Enrollment Update
Jessica Santos presented the Fundraising Update. The Gala has secured Signature Sponsor, Lounge Sponsor, and several table sponsorship. We are still looking for awarding sponsors, additional table sponsors, and goodie bag item sponsors.

Halley Cade presented the current enrollment report. At this time of the year, Wayside typically loses more scholars than it gains. The lottery has been closed and all families are being followed up with, there is a deadline of Friday 3/26/21 to submit paperwork. Pre-K cannot be enrolled until May due to TEA rules surrounding qualifying documents. Marketing recently conducted a text messaging campaign, 8,000 numbers were targeted. Retention is a large focus at this time, additional filming is occurring with Meet the Principal, Tours, and virtual information nights. There are plans to canvas in the coming months through services that target homes with young children to enroll in Wayside.

c. Discussion and possible action on Superintendent Performance Review
Nothing to present at Executive Session at this time

Chief Academic Officer Update

a. March Academic Report and Action Plan
Susan Pommerening presented the summer program, including an ESL program for Kindergarten and 1st grade. The middle school will have a three-week summer school for credit recovery in June. The high school will also have a three-week program for credit recovery and EOC testing in June. There will be a summer reading program for 1st and 2nd grade scholars in July to address improvements in reading skills and there is no summer slide reading loss. TEA awarded Wayside Schools a teacher leadership grant, to allow teachers to attend Texas Teacher Leadership training. It gives $3,000 stipends to teacher leaders, pays for training, and the substitutes needed for work revolving around this work. There is another grant opportunity to potentially allow more teachers to be involved in the program though a Title I school improvement grant.

b. Discussion and possible action and authorization on Teacher Incentive Allotment for TEA Submission.
Susan Pommerening presented the Teacher Incentive Allotment has been a network-wide effort. Marcia Molinar presented a PowerPoint to explain the TIA process. This has been a highly involved process with ample time for feedback from staff and adjustments. Ambassadors exist at each campus, surveys and meetings have also been put in place. Texas State will also be surveying teachers about communication. Wayside will hope to fund up to 15 teachers in the first year, with at least 3 years of experience, at least 2 being at Wayside, and have shown at least one year of scholar growth. The board must approve this plan to begin the process, the next school year would involve collecting data, Texas Tech would review, and if accepted TEA would accept and the first payment for teachers would be in August 2023.

Board Member Melinda Smith presented, as a member of the education and TIA committee, saying the process was well thought out and supported to come to this recommendation. The work has been collaborative and is recommended to be approved by the board.
Melinda Smith motioned to approve TIA plan as presented, Lillian Diaz-Gray seconded, roll call vote and the motion passed unanimously.

c. Discussion and possible action on Special Education Services concerning specific student(s)  
Nothing to present at Executive Session at this time

**Sr. Director of Operations Update**  
a. Review Statement of Activities as of 2/28/2021  
Francisco Garcia presented the budget is currently at 65.4% spent. The hold harmless will be continued by TEA and Wayside Schools continues to qualify. There will likely be presented a budget amendment in either April or May. Wayside has been operating at a lean COVID related budget and we are set to end at a break-even or surplus at the end of year.

b. Discussion and possible action concerning the IRS 990 for 2020  
Francisco Garcia presented the 990, it has been reviewed by auditors, Charter School Success, and the Finance Committee. The board will need to approve the 990 for submission.

David Dunn shared with the board the 990 has been closely reviewed by all and Matt Abbott shared it is due for filing by April due to extension from November.

Katie Herbek motioned to approve 990 and authorize for submission, Genda Ballard seconded, roll call vote and the motion passed unanimously.

c. Financial Updates including, but not limited to, the PPP and Facility Debt Refinancing Options  
There are no updates on the PPP at this time. Wayside is submitting an ERATE application and will be bringing a phone and internet provider contract that will need to be voted on at the next meeting with the costing being just under $180,000 over the next three years.

Matt Abbott shared the April board meeting will be robust including refinance discussion and voting. The 21-22 draft school budget will be presented for discussion, and salary recommendations will likely be discussed, as well.

d. Discussion and possible action concerning specific personnel issues  
Nothing to present at Executive Session at this time

**Closed Session:**  
The board decided to not enter into an executive session at this time.

**Adjourn**  
David Dunn asked for a motion to adjourn the meeting

Stacy Erb motioned to adjourn. Melinda Smith seconded, roll call vote, the motion passed unanimously

David Dunn adjourned the meeting at 7:44 pm.