

Wayside Board Meeting
May 26, 2022 at 6:00 PM.
Wayside: Eden Park Academy, 6215 Menchaca Road, Austin, TX 78745

Board Members Physically Present: David Dunn, Stacy Erb, Glenda Ballard, Jesus Becerra, Meredith Sembello

Board Members Virtually Present: Katie Herbek

Staff Members Physically Present: Francisco Garcia, Susan Pommerening

Staff Members/Public Virtually Present: Halley Cade, Marcia Molinar, Maritza Gladyn, Haylee Lavender, Kierstin Howard, Tammy Underwood, Hope Astor, Jessica Santos, Melinda Gardner, Maria Zimmerle, Lauren Scott

David Dunn called the meeting to order at 6:03 pm. Roll called to establish a quorum, and a quorum of board members were present and accounted for.

Scholar and School Feature - Moment of Silence for Uvalde and Introduction to new principals Lauren Scott and Melinda Gardner

Public Comments: None

Meeting Minutes

Receive and approve Minutes from April 28, 2022

David Dunn asked for a motion to approve the minutes. Stacy Erb moved to approve the minutes from April 28, 2022. Glenda Ballard seconded the motion, roll call vote was taken and the motion passed unanimously.

Consent Agenda Items

- a. Horizon Bank Account for Prek Tuition for FY23 and Beyond
- b. Federal Grant Entitlements: Title I; Title II Part A; Title III Part A Immigrant; Title III Part A ELL; Title IV Part A; IDEA B Formula; IDEA B Preschool; Perkins V
- c. Contracts since the last board meeting:
 - Elite Learning TCLAS D11
 - Facilities: Bennett Paving (Eden Park Academy)
 - Facilities: Bennett Paving (Sci-Tech High School)

David Dunn asked to pull out Elite Learning contract for separate discussion, and for a motion to approve the consent agenda with that removal.

David Dunn shared that the Elite Learning contract is just a final review and that the board had actually authorized it at the last meeting and that no board action was needed on this item, therefore it should be pulled from the consent agenda.

Jesus Becerra made a motion to approve the consent agenda, minus the Elite Learning Contract, Katie Herbek seconded, a roll call vote was taken and the motion passed unanimously.

Chief Executive Officer Update

a. Changes to School Operations for 2021-22 due to

COVID-19 including Waiver(s) and Resolution(s) for TEA and Local Policies for Operations

There are no current discussions needed for discussion at this time.

b. Fundraising and Enrollment Update for FY 22 and FY 23

Maritza Gladyn presented an enrollment update. 356 current active applications, with a focus on 211 who have finished registration and need forms or have accepted enrollment but need to complete the registration process. PK3 opened last week and has 35 applications currently. Many applicants are stating they were referred by billboard advertisement. Summer canvassing efforts will begin soon. There are 2 events coming up in June to allow families to see the schools in a fun event. Retention/Recruitment event of Summer Jam in June as well.

Jessica Santos shared fundraising update, Wayside was granted \$2,500 from HEB as a post-gala sponsorship and \$5,000 grant from Whole Foods to support increased athletic programs for elementary.

c. Addition of Prek 3 at EPA and AMA and Tuition-based Prek 3 and 4 not to exceed TEA Cap
PreK will be available as a tuition and free to qualified families in the 2022-2023 school year.

d. Update on Board Training Retreat on June 10 and 11.

David Dunn shared Board Training will be held virtually 8 am-12 pm on Friday 6/10 and 9 am-12 pm on Saturday 6/11. Training will be through Charter School Success and Mission Capital.

e. Safety Protocol and Measures at Wayside Schools

Fran Garcia discussed the current safety methods in place. There are fire drills monthly and shelter in place and intruder drills twice a semester. All doors are locked and visitors are identified and given badges. We are conducting a safety audit and training this summer through Texas State in all of our buildings, which was last completed three years ago. Title IV funds can be used to enhance safety measures as well. Front office staff is trained annually on safety measures, front office staff is also trained in CPR and First Aid.

Board discussed safety measures, scholar emotional support, ability of scholars to report unsafe activity anonymously, and communication about safety with Wayside Families.

f. Discussion and possible action on Superintendent Performance Review

No discussion needed in Executive Session at this time

Chief Academic Officer Update

a. May Academic Report and Action Plan

Susan Pommerening presents. STAAR is finished and preliminary data has been received from testing that shows EOC scores which shows large English II growth as well as improvement overall from previous years, with the exception of Eden Park Academy, but all schools show recovery from 2021. Secondary school shows growth in academic, CCMR and Graduation rates. Current preliminary score is an 81, but this is incomplete data, but shows growth.

Strategic plan discussions for the 22-23 school year have two primary goals, moving from 70/70 to 75/75 and Every Scholar, Every Day, meaning an attendance improvement plan. Wayside will ask families to commit to attendance. Wayside has also entered into a contract with SIA for a new attendance software that better monitors and tracks attendance including increased communication with parents.

b. Special Education Services concerning specific student(s)

No discussion needed in Executive Session at this time

Sr. Director of Operations Update

a. Statement of Activities as of 4/31/2022

Fran Garcia presents current budget progress, sharing high and low trends due to ESSR funding, food services and receiving of payment from fundraising efforts. Re-coding of technology to correct category and expenses of fundraising. There most likely be a July amendment to close the fiscal year. Annual audit with Charter School Success will begin in July.

b. RFP for Transportation Services

Requests for Proposals were submitted and it is recommended to use Austin Achieve as the Wayside transportation provider. This would be a three year contract with costs comparable to current transportation expenses. This system will allow individual IDs and tracking of scholars by parents to ensure safety and arrival to school.

David Dunn asks for a motion to approve three year contract with Austin Achieve as the Wayside Schools transportation provider

Jesus Becerra motioned to approve Austin Achieve as transportation provider. Stacy Erb seconded, a roll call vote is taken and the motion passed unanimously.

c. RFP for UPS System and Backup Power Supply for Technology

Requests for Proposals were submitted and it is recommended to use Solid IT Networks. This vendor will give an additional two hours of use with internet or phone outage. ESSR funds will be usable for this contract.

David Dunn asks for a motion to approve a contract with Solid IT Network as the Wayside Schools technology provider.

Glenda Ballard motioned to approve Solid IT Network as the Wayside Schools technology provider. Jesus Becerra seconded, a roll call vote is taken and the motion passed unanimously.

d. Update on pending RFPs to be reviewed before 6.30.22

RFP currently out for New Teacher Academy provider and for Janitorial Services due to contract ending. There were no bids for passenger vans for transportation services. Due to lack of bidding, Wayside Schools may work directly with fleets to obtain pricing and quotes.

e. Update on Food Services Contract with Preferred Meals, canceled effective June 30, 2022.

The current Food Services provider has given a 60 day notice and will no longer be provider service to schools. A RFP will be created for a new contract for Food services. Region 13 has been working with vendors and most likely a new contract will be voted on at the June board meeting.

f. Concerning specific personnel issues

No discussion needed in Executive Session at this time

Closed Session:

No discussion needed in Executive Session at this time

Adjourn

David Dunn asked for a motion to adjourn the meeting.

Stacy Erb motioned to adjourn, Jesus Becerra seconded, a roll call vote was taken, the motion passed unanimously.

David Dunn adjourned the meeting at 7:30 p.m.