

Wayside Board Meeting  
June 23, 2022 at 6:00 PM.  
Wayside: Eden Park Academy, 6215 Menchaca Road, Austin, TX 78745

Board Members Physically Present: David Dunn, Stacy Erb, Glenda Ballard, Elaine Candelas and Jesus Becerra

Board Members Virtually Present: Meredith Sembello

Staff Members Physically Present: Francisco Garcia, Susan Pommerening

David Dunn called the meeting to order at 6:08 pm. Roll called to establish a quorum, and a quorum of board members was present and accounted for.

Scholar and School Feature - None (Summer Break)

Public Comments: None

Meeting Minutes

Receive and approve Minutes from May 26, 2022

David Dunn asked for a motion to approve the minutes. Glenda Ballard moved to approve the minutes from May 26, 2022. Jesus Becerra seconded the motion, roll call vote was taken and the motion passed unanimously.

Consent Agenda Items for Possible Action

Contracts since the last board meeting:

- School Innovations & Achievement Software
- Texas Child Health Access Through Telemedicine (TCHAT)
- Good Time Party Rentals
- Assessment, Intervention, & Management, LLC (AIM)
- TEKS Resource System

David Dunn asked for a motion to approve the consent agenda, including contract items as presented. Stacy Erb made a motion to approve the consent agenda, Elaine Candelas seconded, a roll call vote was taken and the motion passed unanimously.

Chief Executive Officer Update and Possible Action Items

a. Changes to School Operations for 2021-22 due to COVID-19 including Waiver(s) and Resolution(s) for TEA and Local Policies for Operations

Matt Abbott explained to the board that during summer school there has been little interruption due to COVID and that we are anticipating opening school normally for the fall of 2022. Matt Abbott then shared that last summer there was a COVID surge around the July holidays and that this could repeat itself so there may be a need to call a special board meeting in July if conditions significantly change and are impacting operation and preparations for the new school year. He will keep the board posted. No Operational changes or action is needed at this time.

b. Fundraising and Enrollment Update for FY 22 and FY 23

Matt Abbott shared that we are currently working to hire two positions to support the fundraising efforts of the school, one senior role, and a second junior position. At this time there have not been many applications so he and the HR team are working to generate more interest in the fundraising positions.

Maritza Glaydn shared that we finished the 21-22 school year with an enrollment level of 1636 and that we are having a strong application class to meet the board budgeting expectations of 1,700 scholars or more. This summer we are hosting a number of family engagement activities including a summer bash and a back-to-school event. The biggest concern will be no-show rates as that will determine where we will fall with enrollment for the 22-23 year, although more work than ever has been put into helping families return for the 22-23 school year. 223 active applications as of this meeting with another 100 in process.

Glenda Ballard and David Dunn shared their gratefulness for the work of the enrollment team, but also shared the concerns and importance of hitting enrollment for institutional health purposes.

Elaine Candelas asked a clarifying question about scholars transitioning to secondary. Maritza shared that there is much slower recruitment at secondary and that retention needs to be strong at secondary to meet enrollment targets. In addition to Wayside, many schools see a considerable amount of movement in transition grades and Wayside needs to improve on keeping our kids as they move up into secondary from elementary.

Matt Abbott shared with the board that when we lose secondary scholars we lose them to the local ISD Middle Schools, High Schools, and Magnet Schools, not other charters, generally.

f. Discussion and possible action on Superintendent Performance Review  
No discussion needed in Executive Session at this time

#### Chief Academic Officer Update and Possible Action Items

##### a. June Academic Report and Action Plan

Susan shared that TEA is delayed in providing Academic Accountability reports and that it will likely be in July before we get any significant data. August is when we will know for sure and receive our official ratings. Susan then shared that hiring is where we are spending all of our time and that it is really challenging as we expect it would be, but that we are making progress. We have 27 teacher openings as of today. David Dunn shared that this represents nearly a quarter of the teaching staff. Meredith Sembello asked if it is a pipeline issue. Susan shared that yes, it is currently difficult to get teachers to apply for our roles and that this challenge is being shared across the state. We are recruiting from all avenues. Wayside is preparing a number of creative and innovative ways to ensure that we have the staff needed to serve scholars this fall using the guidance provided from TNTP as a model. Meredith Sembello then shared that districts nationwide are exploring expanded alternate certification models to help with the staffing shortage.

b. Special Education Services concerning specific student(s)  
No discussion needed in Executive Session at this time

#### Sr. Director of Operations Update and Possible Action Items

##### a. Statement of Activities as of 5/31/22

Francisco Garcia presented the statement of activities for May and asked the board members if they have any questions. He shared that spending is still on target. Francisco then spoke about how debt service is being coded differently going forward to provide additional clarity to the board. Food services was over budget for the year, but most other areas tracked as expected.

b. Budget Amendment and Resolution for FY 22

Franciso presented the final budget and amendment resolution amendment with the support of CSS consultants and requested questions from the board. They walked through all required elements as required by law. CSS shared that there is still wiggle room in the final amended budget to meet the required 10% variance test as needed by TEA. As we prepare to pull a trial balance in preparation for audit it is not expected to see significant changes as shared by CSS.

Matt Abbott stated for the record that while Wayside will show healthy growth in net assets in this final amendment, it is not as a result of underfunding important resources and activities to serve the needs of our community, it is more to do with the recognizing the PPP funds in FY 22.

David Dunn asked to approve the Budget Amendment and Resolution as presented. Jesus Becerra moved to approve the Budget and Resolution. Elaine Candelas seconded the motion, a roll call vote was taken and the motion passed unanimously.

c. RFP for New Teacher Academy & Coaching

Franciso presented the results of the selection committee for this RFP recommending to the board the selection of Conscious Schools based on the feedback from the committee from the RFP evaluation process.

David Dunn asked to approve the Proposal by Conscious Schools as presented. Glenda Ballard moved to approve. Elaine Candelas seconded the motion, a roll call vote was taken and the motion passed unanimously.

d. RFP for Janitorial Services

Franciso presented the results of the selection committee for this RFP recommending to the board the selection of Ambassador Janitorial Services based on the feedback from the committee from the RFP evaluation process. This would be a change in provider.

David Dunn asked to approve the Ambassador Janitorial Services Proposal as presented. Jesus Becerra moved to approve. Elaine Candelas seconded the motion, a roll call vote was taken and the motion passed unanimously.

Franciso then gave an update on the search for a new food vendor and the likelihood of a RFP to come out shortly as Preferred Meals is closing its school food business and we will be using a short-term procurement waiver for TDA to ensure we have a food provider prior to the first day of school.

e. Concerning specific personnel issues (Executive Session)

No discussion needed in Executive Session at this time

Closed Session:

No discussion needed in Executive Session at this time

Adjourn

David Dunn asked for a motion to adjourn the meeting.

Elaine Candelas motioned to adjourn, Glenda Ballard seconded, a roll call vote was taken, the motion passed unanimously.

David Dunn adjourned the meeting at 7:17 p.m.