

Wayside Board Meeting
October 27, 2022 at 6:00 PM.
Wayside: Eden Park Academy, 6215 Menchaca Road, Austin, TX 78745

Meeting was audio recorded.

Board Members Physically Present: Glenda Ballard, Elaine Candelas, Meredith Sembello

Board Members Not Present: Jesus Becerra, Stacy Erb

Board Members Virtually Present: David Dunn

Staff Members Physically Present: Matt Abbott, Elizabeth Wrona, Susan Pommerening, Francisco Garcia, Elizabeth Zimmermann

Staff Members/Public Virtually Present: Halley Cade, Haylee Lavender, Maritiza Gladyn, Shana Walker, Rick Reyes, Lauren Scott, Kiersten Howard, Laura Whitefield, Vanessa Ruiz, Marcia Molinar

Glenda Ballard called the meeting to order at 6:10 pm as the presiding member as David Dunn participated remotely via ZOOM as he was recovering from COVID. David Dunn was projected live at the physical location of the meeting at Wayside: Eden Park Academy. Roll called to establish a quorum, and a quorum of board members were present and accounted for.

Meeting Minutes

Receive and approve Minutes from September 26,2022

Glenda Ballard asked for a motion to approve the minutes.

Elaine Candelas moved to approve the minutes from September 26,2022. Meredith Sembello seconded the motion, roll call vote was taken and the motion passed unanimously.

Consent Agenda Items

a. Consent Agenda Items since last board meeting:

- Granting authority for Wayside Leadership to make a selection of Food Service Provider at the conclusion of the Public RFP Process.
- Granting authority for Wayside Leadership to make a selection of a vendor for exterior painting of Eden Park Academy at the conclusion of the Public RFP Process.
- Granting authority for Wayside Leadership to make a selection of a vendor for furnishing and installing a complete heating, ventilating, and air conditioning system at Eden Park Academy at the conclusion of the Public RFP Process.

b. Contracts since the last board meeting:

- Conscious Schools Talent Support
- ActivatEd Partners - Technical Assistance for Strategic Compensation
- Sydney Cox Plumbing
- TCHATT - Interactive Mental Health Education

Glenda Ballard asked for a motion to approve the consent agenda.

Elaine Candelas made a motion to approve the consent agenda, Meredith Sembello seconded, a roll call vote was taken and the motion passed unanimously to approve the Consent agenda as presented..

In order to shorten the meeting and accommodate the illness of the board president, the board elected to table the following items listed immediately below.

1. Chief Executive Officer Update
 - a. Changes to School Operations for 2022-23 due to COVID-19 including Waiver(s) and Resolution(s) for TEA and Local Policies for Operations
 - b. Wayside Schools 10-year Charter Renewal Update and Review of Process
 - c. Discussion and possible action on Superintendent Performance Review (Executive Session)
2. Chief Academic Officer Update
 - a. October Academic Report and Action Plan
 - b. Special Education Services concerning specific student(s) (Executive Session)
3. Chief Operational Officer Update
 - a. Statement of Activities as of 9/30/2022
 - b. School Safety Audit and Actions Since Last Meeting
 - c. Concerning specific personnel issues (Executive Session)

Chief Executive Officer Update

b. Fundraising and Enrollment Update for FY 23

Elizabeth Wrona presented the fundraising updates and activities of the last month. Elizabeth explained that there are 7 new corporate donors and the new donor database rollover is 75% complete. There is a Gratitude Campaign that is happening in November that the board members and Matt Abbott will be asked to participate in. Elizabeth shared the Annual Development Plan for FY 22-23.

Matt Abbott shared that Enrollment is stable with some ins and outs. Maritza Gladyn shared that Wayside had an 53% increase in applications in the last cycle and a 50% increase in new enrollments. Scholar persistence continues to be the greatest challenge. Applications are still steadily coming in.

e. SY 22-23 Superintendent Contract and 3% cost of living adjustment aligned to the all-staff raise issued July 1, 2022

Glenda Ballard and David Dunn led the discussion on Matt Abbott's contract and 3% cost of living adjustment aligned to what all staff received in July 2022. Glenda Ballard shared that the annual evaluation of the Superintendent has been completed and that she along with the other members of the board are recommending to extend Matthew Abbott's contract for another year.

Glenda Ballard asked for a motion to approve Matt Abbott's contract with the 3% raise.

David Dunn made a motion to approve Matt Abbott's contract with the 3% raise. Meredith Sembello seconded the motion, roll call vote was taken and the motion passed unanimously.

Chief Operations Officer Update

b. Budget Amendment #1 for FY 23

Francisco Garcia explained the need to amend the budget to align with operational realities of the current school year and to be in compliance with TEA. Rick Reyes, CSS financial Consultant presented the budget amendment. Rick explained that they were reducing revenues due to a reduction in state funds based on enrollment and projected attendance. Rick explained the expenditure changes in the budget and how we were able to reduce expenditures in alignment with the reduction of revenue to create a balanced budget. Rick explained that with the changes the school is still set to show positive net assets. David Dunn explained that the finance committee took a deep look at the current finances and agreed that this amendment made sense and would allow the school to end the year showing a net positive budget for the year.

Glenda Ballard asked for a motion to approve Budget Amendment #1 for FY 23.

David Dunn made a motion to approve Budget Amendment #1 for FY 23. Elaine Candelas seconded the motion, roll call vote was taken and the motion passed unanimously.

b. FY22 Independent Audit Update

Francisco Garcia explained that they had received the preliminary draft of the audit last week. There were some minor items to be fixed. There is a meeting with the audit firm tomorrow to further work on the audit. The audit will be brought to the board for approval in the November meeting. Prior to the November board meeting, the finance committee will be presented with the details of the final draft audit.

Adjourn

Glenda Ballard asked for a motion to adjourn the meeting at 6:32 p.m.

Elaine Candelas motioned to adjourn, Meredith Sembello seconded, a roll call vote was taken, the motion passed unanimously.

Glenda Ballard adjourned the meeting at 6:34 p.m.